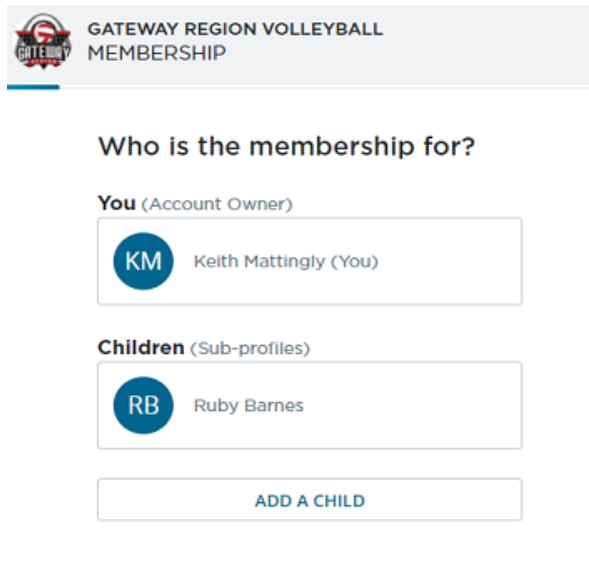


# NSSC VBC 24-25 Registration Steps

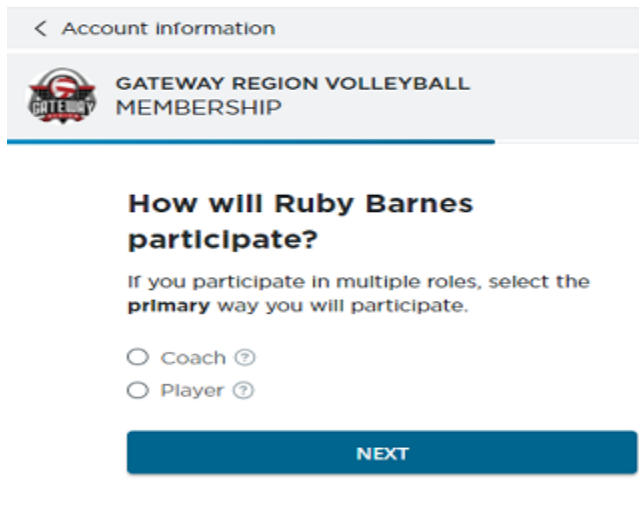
1. If new member and do not have a SportsEngine account create one at [SportsEngine Login](#) You will enter email you want to use for the account (parents email not the players). System will detect there is no existing account and prompt to enter more information. Important to note account is created with parent's information not the players. Players sub-profiles will be created when invitations are accepted or memberships purchased. You will receive a verification email and when accepted your account will be active. Additional information if required at this link [SportsEngine Account Set-up](#)
2. The following link is specific to NSSC Volleyball. This link will ask several questions to ensure you are purchasing correct membership type and when completed you will have required membership and that membership will be assigned to NSSC Volleyball volleyball club. [NSSC Volleyball Membership Link](#)
3. You will login with your SportsEngine account information and receive the message Get Membership. Click on Get Membership.
4. The below will then appear. This is where you will select who you are purchasing for. If the player doesn't appear as an option you can select

add a child and enter information.



The screenshot shows the 'GATEWAY REGION VOLLEYBALL MEMBERSHIP' header. Below it, the question 'Who is the membership for?' is displayed. Under the heading 'You (Account Owner)', there is a profile card for 'Keith Mattingly (You)' with initials 'KM'. Under the heading 'Children (Sub-profiles)', there is a profile card for 'Ruby Barnes' with initials 'RB'. At the bottom of this section is a button labeled 'ADD A CHILD'.

5. The system will ask how long they will participate pick season. It may also ask what role they will be fulfilling pick appropriate role for most will be player unless acting as a coach or Junior Coach/Staff.



The screenshot shows the 'GATEWAY REGION VOLLEYBALL MEMBERSHIP' header with a back arrow and 'Account Information' text. The main heading is 'How will Ruby Barnes participate?'. Below this, it says 'If you participate in multiple roles, select the primary way you will participate.' There are two radio button options: 'Coach' and 'Player', each with a help icon. At the bottom is a blue button labeled 'NEXT'.

6. System will look at the profile age information and give appropriate membership options choose correct one and hit next. For ages 17 and

under will be the 24-25 Gateway Junior Player 17 & Under. If turning 18 anytime during the membership season which runs from September 1<sup>st</sup>,2024 to August 31<sup>st</sup>,2025 will have to purchase the 24-25 Gateway Junior Player 18's membership as they will need to complete SafeSport training.

7. System will then take you thru the purchase process. You will acknowledge waivers and make payment. When completed you will receive an email with membership information. If have multiple players will have to complete individually.